

**MCKEE HOUSE
SENIORS SOCIETY**



ANNUAL REPORT FY2023

**PREPARED FOR THE
ANNUAL GENERAL MEETING
SATURDAY, APRIL 20, 2024
at
10:00 AM at McKee**

TABLE OF CONTENTS

General information on the operation of McKee House Seniors Society.....	3
2022 McKee House Seniors Society	
Board of Directors	4
Board Liaisons	4
City of Delta Support Staff	4
FY 2023 Annual General Meeting Agenda	5
Minutes of the FY2022 Annual General Meeting	6
President’s Report	9
Vice-President’s Report	9
Treasurer’s Report & Financial Statements ending December 31, 2022	10
Secretary’s Report	17
Directors’ Reports	
Instructional Programs	17
Customer Service Report	17
Clubs & Drop-Ins	18
Asset Management & Special Projects Report.....	19
Kitchen Services	19
Special Events	20
Volunteer Management Report	20
Workshops	20
Publicity & Advertising Report	21
Seniors Community Services Supervisor Report	21

GENERAL INFORMATION ON THE OPERATION OF MCKEE HOUSE SENIORS SOCIETY

The mission of the McKee House Seniors Society is to provide quality recreation programming for seniors (aged 50+).

The McKee House Seniors Society pays for instructors, events, insurance, furniture and equipment maintenance and replacement, office expenses, and all other costs relating to the operation of the facility.

The McKee House Seniors Society makes all decisions with respect to the on-going operation of the McKee Seniors' Recreation Centre such as recreation programs and services offered to seniors, fees charged and policies. Members of the Society, with the support of City of Delta staff, then manage the activities. The Society has first priority on the use of the Centre and liaises with the City for outside rental requests.

The McKee House Seniors Society operates at the McKee Seniors' Recreation Centre in cooperation with the City of Delta staff. Efforts of its members who volunteer their time to provide services to others gives us the ability to deliver efficient services. We rely on having sufficient volunteers to fill all positions, and this includes all positions on the Board.

The City of Delta provides and maintains the building, grounds and all fixed equipment and provides support services to the Society, including the services of Coordinators, Programmers, Facility Operations Supervisor, and other City staff.

Our Kee Café is run by an independent third party, who operates the Café as a stand-alone business and pays the Society monthly rent. As an independent business, the Society does not and cannot get involved in any operational decisions of running the café, nor has any control over pricing, menu or quality. We now have a yearly contract with Mr. Mom's World Catering & Events to provide food services to McKee members and the public at large. We hope you will all support this new operator by frequenting the café and attending McKee's special events.

BOARD OF DIRECTORS

Mae Forsythe	President (2022-2024)
Fran Schiffner	Vice-President (2022-2024)
Sandy Watson	Treasurer (2023-2025)
Joyce Branscombe	Secretary (2023-2025)
Carol Page	Director (2022-2024)
Geof Kraemer	Director (2022-2024)
Judith Gerbrandt	Director (2023-2025)
Ana Lam	Director (2023-2025)
Vacant	Director
Vacant	Director

BOARD LIAISONS

Jackie Larson	Customer Service
Marcia Schramek	Customer Service
Ben Branscombe	Kitchen Services

CITY OF DELTA STAFF AT MCKEE

Lisa Porter	A/Seniors Community Services Coordinator
Dani Mageau	A/Volunteer & Customer Service Coordinator
Ravi Dhaliwal	City Clerk
Trudy Buzdon-Barber	Recreation Programmer
Sara Sochting	Recreation Programmer
Mike Robinson	Facility Operations Supervisor
Numerous	Building Service Workers

AGENDA

1. Call to Order and confirmation of quorum
2. Moment of Silence
3. Approval of Minutes of FY2022 AGM held April 22, 2023
4. President's Report
5. Treasurer's/Financial Report
6. Annual Reports from each Director
7. Approval of Annual Report
8. Business arising from FY2023 AGM
9. Election of New Board Members
10. President's Remarks
11. Open to the Floor for Questions
12. Adjournment

MINUTES of MCKEE HOUSE SENIORS SOCIETY

FY2022 ANNUAL GENERAL MEETING

April 22, 2023

1. **Call to Order and Confirmation of Quorum:**

The meeting was called to order at 10:05 a.m. and a quorum was confirmed. Total in attendance: 35 members, 3 non-members.

Board members in attendance: Mae Forsythe (President), Fran Schiffner (Vice President), Jack MacDonald (Treasurer), Kathy Ross (Secretary), and Directors Carol Page, Linda Lanoway and Geof Kraemer.

Also attending were City of Delta staff: Kate Steel, Community Services Manager, Lisa Porter, Seniors Community Services Supervisor and Dani Mageau, McKee Seniors Centre Coordinator.

2. **Moment of Silence**

A moment of silence was held in honour of those McKee members who passed away in 2022.

3. **Approval of Fiscal Year 2021 AGM Minutes of Sept 24, 2022:**

Motion: Moved by Kathy Ross, seconded by Louise Long to approve the minutes as circulated – **Carried.**

4. **President's Report:** Mae Forsythe introduced the Board and City staff and thanked the members for attending the AGM. Further remarks were in her report in the AGM package, which had been distributed to everyone in attendance, and previously sent out to members.

5. **Financial Report:** A year-end financial report was included in the AGM package. Jack MacDonald gave an overall snapshot of the year's finances.

- Jack advised a budget was prepared for fiscal 2023, with a goal of breakeven.
- The fiscal year 2022 shows a profit of approx. \$21,000, however that includes the \$30,000 bequest received from Lesley Kulhanian. Removing that bequest would put us at approx. \$9,000 loss, due primarily to lower memberships and necessary capital expenditures. Jack did not foresee any issues with achieving a breakeven position in 2023.
- The Board allocated the bequest from Lesley Kulhanian to refurbishing the lounge and its furniture. The lounge makeover is now almost complete.
- Our current membership stands at 894.

MOTION: moved by Linda Lanoway, seconded Andy pinch to approve the 2022 Financial Report as presented – **Carried.**

6. **Annual Reports of the Directors:** Mae Forsythe noted that the written reports from each director were included in the AGM package.

Jack announced that in 2023 we received a \$9,550 New Horizons for Seniors grant which will be used to establish a technology library and support program. Program development will begin shortly.

7. Approval of the Fiscal Year 2022 Annual Report:

Motion: moved by Marcia Schramek, seconded by Suzette Robie to approve the 2022 Annual Report as circulated – **Carried.**

8. Business Arising from the 2021 AGM Minutes: None

9. Election of Board: Mae Forsythe presented the slate of nominations and briefly explained the process. Nominations for each position were called from the floor – none were received. An election was not necessary for any position.

Board of Directors 2023-2024:

Mae Forsythe – President

Fran Schiffner – Vice-President

Sandy Watson – Treasurer by acclamation for a 2-year term

Joyce Branscombe – Secretary by acclamation for a 2-year term

Linda Lanoway – Director-at-Large

Carol Page – Director-at-Large

Geof Kraemer – Director-at-Large

Judith Gerbrandt – Director-at-Large by acclamation for a 2-year term

Ana Lam – Director-at-Large by acclamation for a 2-year term

This means two Director positions remain unfilled.

The first meeting of the new Board will be May 10, 2023 at 9:00 a.m.

10. XPLOR Software System Overview

The President gave a brief history of the use of the Class software at the City and McKee facilities, and the need to transition to the XPLOR software. Changes in daily operations will be necessary but are not all known at this time. The floor was then opened to questions, which the Board members responded to as best they could with the information available at this time.

11. Possible Board Restructuring

The President expressed concern over the lack of members willing to step up to fill the Board positions needed to manage McKee daily operations. This has been an issue for some time and this has necessitated discussions with the City of Delta about how the Board could be restructured and the possibility of handing of responsibility for some of the day to day operations to the City. Discussions are ongoing but nothing has been decided at this time.

12. President Remarks:

Mae thanked the outgoing Board members Jack MacDonald and Kathy Ross for their years of service on the Board. Both will continue to support McKee activities. Jack will continue to support our computer systems as he has in the past. Kathy will continue to help organizing Day Tripper activities (with Barb Ghent and Louise Thiessen), as well as take the lead on the New Horizons grant project.

In addition Ben Branscombe and Debbie Lindsey will take on Board liaison roles, looking after café volunteers and advertizing/promotion respectively.

Mae extended a special thank you to the City of Delta staff for continuing support of McKee, its members and programs. She also welcomed Kate Steel, Community Services Manager to the team.

13. Q&A

The question of whether the name of McKee Seniors Recreation Center could be changed to remove the "seniors" from the name so as to attract the younger crowd. Mae advised that a letter had already been sent to City of Delta requesting consideration of a name change to McKee 50+ Recreation Centre. Kate advised this will go before Council for approval.

Geof took this opportunity to advise the members that a reader machine for the blind, worth approx. \$4,000, has been donated to the Centre. We'd like to make it available to a McKee member so if any member knows someone who could benefit from this machine please let a Board member know.

14. Adjournment:

Motion moved by Louise Long, seconded by Liz Salikin to adjourn the meeting – **Carried**.
Meeting adjourned at 11:00 a.m.

PRESIDENT'S REPORT BY MAE FORSYTHE

The Board of Directors of McKee House Seniors Society has been very busy this year as we adjust to the changes that occurred with the introduction of the Xplor program by the City of Delta. There has been a steep learning curve for both the city staff, Board Directors, and the front desk volunteers. At the beginning of the process this looked daunting and frustrating. However, through perseverance and cooperation between Delta staff and McKee volunteers we have adjusted to the new normal. We deeply appreciate the members' patience as we tried to understand the impact of the new software program to our daily operations and powered through the many necessary changes to our processes.

McKee House Seniors Society has fully resumed its operations and is a social hub for many in our community. In fact, our membership reached 1,000 members by end of this fiscal year. We will be looking in the new year to conduct a survey on how to better meet the diverse wishes of our growing membership.

McKee House Seniors Society is continuing to cultivate partnerships with community partners. We are currently members of the Ladner Business Association and agreed to host their monthly meetings in the Kee Café. We also have connections with the Ladner Rotary Club who provided the volunteers and burgers to our Summer Barbeque and have agreed to the same for this upcoming year.

Several members of the Board left their positions for various reasons. I would like to thank Linda Lanoway, Judith Gerbrandt and Ana Lam for their contributions to McKee House Seniors Society.

I would like to welcome Denise Foster and Lin Jones to the Board of Directors. Thank you for agreeing to fill some of the vacancies.

The Society is run by dedicated volunteers. We would not be able function without them. We would like to encourage anyone interested in serving in the capacity of Board directors to come forward.

Finally a huge shout out and thank you to the Board of Directors, McKee volunteers and City of Delta staff for making McKee House a fun and welcoming place.

VICE-PRESIDENT'S REPORT BY FRAN SCHIFFNER

I was pleased to present the McKee Scholarship in the amount of \$1000.00 at the Delta Secondary Graduation to Reanna Rundhawa, who is now pursuing a career in Pharmacy.

It has been a pleasure to serve you on the Board of Directors. I encourage anyone interested, to consider being a part of a rewarding experience as a member of the McKee Society Board.

TREASURER'S REPORT BY SANDY WATSON

The Board has responsibility for the management and reporting of the financial affairs of the Society. As such, the finances include the following:

1. Cash resources generated from regular operations
2. Cash utilized for investment in capital assets and reserves for renewals
3. Restricted funds held and managed for the various designated clubs
4. Restricting, if considered appropriate, funds for specific designated future use

In common practice with other not-for-profit organizations, a FUND accounting approach is adopted for reporting. The focus is to provide an accounting for the use of the resources (and remaining balances) rather than a focus on profit generation. Further, the resources are segregated into major components being "Operating", "Capital", and "Restricted".

A FUND accounting approach is reflected in the financial statement presentation herein (but the past reporting format is also enclosed for reference). The FUND approach reflects a significant shift in resource in 2023 from operations to capital. A few brief high level summary comments appear below.

Operations

Receipts exceeded disbursements by \$19,247 after recording a depreciation charge of \$6,000. Fundraising events, donations, and kitchen rent, and membership dues along with net program receipts all contributed to the above accomplishment.

Capital

The above figure, along with a reduction in opening cash resources were sufficient to fund capital asset acquisitions of \$38,122. This included the lounge furnishing renewal project and other items including various replacement tables, replacement and new kitchen equipment and server stock.

As a result, the original bequest of \$30,000 was able to remain invested and forms the basis for the Capital Asset Renewals fund. This sum has been augmented by a further \$21,000 being earlier matured investments and interest held at the TD bank.

Restricted

Schedule 1 (appended) shows the change in each of the Club funds held during 2023. It shows an overall reduction of \$1,024 for the year to a total balance of \$18,341.

A special donation of \$2,000 has also been separately designated for future use as restricted.

Finally, a sum of \$7,500 has been established by the Board as a "Member/ Activity Development" restricted fund for future use. The funds have been sourced from a portion of the short-term TD cashable investments.

UNDERSTANDING THE FUND STATEMENT

As mentioned, the focus is on understanding the current financial position of the funds and how the individual funds have changed over the year. This is accomplished by a Statement of Change in Fund Balances 2023 (refer to Statement B) which is combined with the opening fund balances of the prior year (2022). It then supports the current Equity fund balance position (Dec 31, 2023) (Statement A) and the resources.

The typical statement of operations becomes the main source of change, but there are other approved transactions – "divestments", "transfers" etc. that are involved.

The operating and capital budget plan for 2023 (Statement C) is presented in the fund format with actual 2023 comparisons. It shows a break-even budget operating budget plan for 2024

(The traditional net ordinary operating statement summary is also enclosed for reference, comparing the actual results for 2022 with 2023 (Schedule 2))

- Enclosures:
Statement A Fund Balances
Statement B Changes in Fund Balances
Schedule 1 Schedule of Change in Individual Club Funds Held
Statement C Operating & Capital Budget Plans – fiscal years 2023 comparison & 2024 Plans
Schedule 2 Comparative Operating Statement Summary

STATEMENT A

McKee House Seniors Society
Statement of Fund Balances - December 31, 2023

31-Dec 2022 TOTAL		Operating	Capital	Restricted	TOTAL
	ASSETS				
	Current funds				
20,333	TD bank - current a/c	4,396			
	Envision - current a/c	6,135			
40,819	TD Interest bearing certificate	20,560			
	Member/Activities Development	- 7,500		7,500	
815	Other - cash floats	580			
	Capital asset renewal fund				
30,000	Investments - Envision		41,000		
	Available - Envision		10,000		
14,541	Undepreciated Capital Assets		52,663		
	Depreciation		- 6,000		
	Held for Clubs				
9,226	TD bank			7,094	
10,000	Envision			11,247	
197	A/R clubs				
	Other restricted				
	Horizon grant TD bank (returned)			-	
11,276	Contingency TD bank			7,000	
	Funded project initiatives - Envision			2,000	
137,207		TOTAL	24,171	97,663	34,841
		Percent	15%	62%	22%
	EQUITY	24,171	97,663	34,841	156,675
	Equity - beginning of year	61,967	44,541	30,699	137,207

	Percent	45%	32%	22%	
*Net change in fund balances	-	37,041	53,122	4,142	20,223
*(statement appended)					
Prior years' adjustment		-755			- 755
Equity - end of period		24,171	97,663	34,841	156,675

STATEMENT B

McKee House Seniors Society
Statement of Changes in Fund Balances - December 31, 2023

	Operating	Capital	Restricted
RECEIPTS			
Programs	68,332		
Special events	15,542		
Kitchen rental and other	5,570		
Memberships dues	29,816		
Fund raising and donations	9,671		
Other miscellaneous net of GST paid	- 416		
Club funds - net of disbursements			- 1,024
Funded project initiatives			2,000
Total	128,515		976
DISBURSEMENTS			
Programs - instructors & equipment	50,751		
Special events	13,326		
Kitchen incidentals	1,118		
Membership fees to Delta	12,470		
Insurance	5,312		
Advertising and promotion	2,328		
Bank, POS merchant fees and GST	4,667		
Printing, office supplies, equipment	6,268		
Fund raising - shredding truck rentals	1,200		
Internet, TV and maintenance	3,095		
All other miscellaneous	2,733		
Total	103,268		
Transfers - investment/ capital renewal	- 20,259	20,259	
Additional TSF for total of \$21K	- 741	741	
Allocation -TD investment as restricted	- 7,500		7,500
Contingency fund reduction	4,276		- 4,276
Additional re club funds & A/R	58		- 58
Other			
Capital acquisitions from operations	- 38,122	38,122	
Depreciation		- 6,000	
Net Change for period	- 37,041	53,122	4,142

McKee House Seniors Society
 SCHEDULE OF CLUB FUNDS HELD

SCHEDULE 1

	DEC 31/22	2023 Activity	Dec 31/23 UPDATE
BINGO	850.50	- 442.06	408.44
CARPET BOWLING	755.29	36.33	791.62
JAMMERS	5,881.72	- 10.25	5,871.47
SNOOKER	5,080.33	- 1,031.67	4,048.66
PICKLE BALL	3,294.12	690.19	3,984.31
TABLE TENNIS	3,079.75	- 278.81	2,800.94
UKELEKE	121.40	12.12	133.52
BRIDGE	51.75		51.75
ART SHOW	78.50		78.50
CRIB	57.10		57.10
CRIB TRAVEL	115.00		115.00
TOTAL	19,365.46	- 1,024.15	18,341.31
REPRESENTED BY			

ENVISION	11,247.35
TD BANK	7,093.96

**Operating Budget Plans
Fiscal Years 2023 Comparison and 2024**

Schedule C

	Fiscal Year 2023			Fiscal 2024
	Operating <i>BUDGET 2023</i>	Operating ACTUAL 2023	Capital ACTUAL 2023	Operating <i>PLAN</i>
RECEIPTS				
Programs - Drop in, fitness, registered Art, dance, health services	76,000	68,332		66,000
Special events	10,300	15,542		break even
Kitchen rental and other	500	5,570		6,000
Memberships dues	31,000	29,816		30,000
Fund raising	1,000	5,310		3,600
Donations	3,000	4,361		unspecified
Other miscellaneous	600	2,311		500
Total	122,400	131,242		105,600
DISBURSEMENTS				
Programs - instructors & equipment	58,000	50,751		50,000
Special events	10,300	13,326		break even
Kitchen incidentals	1,000	1,118		1,000
Membership fees to Delta	11,000	12,470		10,000
Insurance & technical assistance	4,500	5,312		6,900
Advertising and promotion	2,500	2,328		5,000
Bank, POS merchant fees, GST 2023	3,900	4,667		2,500
GST 2024 expense				3,000
Net GST self-assess filing 2023, 2024		2,727		3,000
Printing, office supplies, equipment	7,700	6,268		7,000

Fund raising - shredding truck rentals		1,200		1,200
Internet, TV and maintenance	<i>capital</i>	3,095		2,500
Society operations	7,000	1,050		2,300
All other miscellaneous admin	2,500	1,683		700
Total		108,400	105,995	95,100
NET ORDINARY OPERATIONS		14,000	25,247	11,000
Transfers - investment/ capital renewal		-	20,259	
Additional TSF for total of \$21K		741	741	
Allocation -TD investment as restricted		7,500		
Contingency fund reduction		4,276		
Additional re club funds & A/R		58		
Acquisitions from operations		-2500	38,122	-5000
Depreciation (non-cash)		-8000	6,000	-6000
Net Change		3,500	37,041	Break Even

Schedule 2

McKee House Seniors Society
 Comparative Operating Statement -
 SUMMARY
 Fiscal Years Ended Dec 31, 2023 and 2022

	2023	2022
RECEIPTS		
Programs	68,332	50,934
Special events	15,542	14,923
Kitchen	5,570	2,544
Admin - memberships etc.	27,756	24,333
Fundraising & Other	11,315	11,391
Bequest		30,000
TOTAL	128,515	134,125
DISBURSEMENTS		
Programs	50,751	44,835
Special events	13,326	16,092
Kitchen	1,118	2,370
Admin incl fee paid to Delta	26,461	28,905
Front Desk	7,468	6,098
Society Operations Support	4,144	12,248
Facilities & Equipment (dep'n)	6,000	-
TOTAL	109,268	110,548
Receipts excess- operations	19,247	23,577
CLUB FUNDS combined	976	1,446
COMBINED OPERATIONS	20,223	25,023

SECRETARY'S REPORT – JOYCE BRANSCOMBE

The position of Secretary on the McKee Board of Directors has given me an opportunity to meet and work with the dedicated and hard-working Board members. Assuming this role has also offered me the chance to fully understand how the McKee House Seniors Society is governed and managed.

The responsibilities for the Secretary include preparing and circulating to each Board Member the agendas for the monthly meetings, as well as recording the business decisions made by the Board and submitting minutes for Board approval. Earlier in the year the Board recognized the need to keep the monthly meetings to a two-hour period therefore, I was asked to change the format of the agenda.

I am grateful to Kathy Ross, the previous Secretary, for her guidance and for the many resources that she has created to guide the work of the Board.

Serving as the Secretary on the McKee Board of Directors allowed me to understand and appreciate the McKee community of volunteers and members.

INSTRUCTIONAL PROGRAMS REPORT – MAE FORSYTHE

Registration for Instructional Programs has been growing steadily. We are challenged by capacity and space to meet the interest and demands of new and existing programs but will continue to be innovative and creative to maximize time, space, and choices.

We are excited to welcome the Choose to Move and ActiveAging program run through University of British Columbia projects. This program targets individuals who would not typically take part in a fitness program and encourages them to see what else is available at McKee.

Our slate of instructors is exceptional. We are extremely fortunate to have knowledgeable, dedicated, and caring instructors that challenge our physical, social, artistic and cultural interests at all levels. Thank you for being part of McKee.

CUSTOMER SERVICE REPORT – CAROL PAGE

In July, 2023 the City of Delta's Perfect Minds (Xplor) computer system was implemented at McKee. It was a very busy time for Customer Service while members transferred their accounts from the previous McKee computer system to the Delta Parks & Recreation format.

During this time a Customer Service team was organized to help with the office workload and liaise with the Director at Large holding the Portfolio of Customer Service. Jackie and Marcia have done an amazing job and their report is added below. I want to acknowledge them, and all the other volunteers maintaining the Customer Service desk, for their fantastic commitment to McKee.

It has been my pleasure to have had the experience of serving on the McKee Board of Directors and it has given me a greater appreciation for all the work that goes into making McKee such a wonderful place.

CUSTOMER SERVICE LIAISON REPORT

In July changes were made which included full-time City of Delta cashiers. All new and renewed members had to set up an account and get a new Parks & Recreation card for scanning purposes making the old McKee membership card redundant.

The new Xplor system was brought in at that time which allows the Volunteers to scan in participants, to make up daily schedules based on the activities for that specific day and to track how many participants attend each class.

Since the new system was implemented the learning curve has basically been non-stop. (The Front Desk Volunteers Training Manual was updated to incorporate the changes and was handed out recently to all Front Desk volunteers in the hope that it would help solve some of the issues they were having.)

By December the Front Desk POS system was accepting cash and cheques only for items such as the 50/50 board, Bingo, photocopying and donations. All other transactions were to go through the cashier using debit, credit or cash payments.

We have thirteen wonderful Front Desk Volunteers who are responsible for chores such as Facebook, creating posters and tickets for events, ordering supplies, taking new members around the building for a tour and the daily “running” of the front desk.

Presently, we are looking for additional Front Desk Volunteers. These would be people who are comfortable engaging with the public as they enter and leave the building and who have good computer skills. If you happen to be interested stop by the front desk and fill out a volunteer application form. After an interview and the return of the PIC form from the City of Delta Police Marcia and I will provide training.

Submitted on behalf of the Customer Service Liaisons – Marcia S and Jackie L.

CLUBS, DROP-IN PROGRAMS REPORT – MAE FORSYTHE

McKee Clubs offers opportunities to gather, socialize, hone skills, learn new skills and make new friends.

Each club is coordinated by club convenors who organize, communicate, and generally ensure the success of each club. Thank you for your time and commitment!

Some clubs come and go as interest waxes and wanes, but there is a core of clubs that have remained staples. These include card games, board games, bingo, table tennis, music, art, tap dancers, social and cultural clubs, snooker, knitters and gardeners.

New interests and new members are always welcome.

ASSET MANAGEMENT – GEOF KRAEMER

Geof Kraemer continued as the Director at Large responsible for the Asset Management Portfolio throughout 2023.

Throughout the year there were several items that were acquired or replaced. Smaller acquisitions consisted of: two new office chairs for front counter staff use; one card table specific for Mah Jong use; a new powered, Bluetooth capable, speaker for back up use by fitness instructors in case of failure of the main audio system (which happened once during the summer); two new Bluetooth capable microphones for instructor use; a stainless-steel dish rack, a commercial can opener, an electric griddle, boullion bowls and cups, coffee cups and wine glasses for the Café.

Larger items, or groups of items, purchased in the \$1000.00 to \$3,500 range, included sixteen card tables at a cost of \$1859.00; three patio tables and twelve chairs for outside use, at a cost of \$2012.00; and twelve 6' folding tables at a cost of \$3,163.00.

In addition, a new ice maker machine was purchased for the Café at a cost of \$5656.00. During the course of the year there were a number of items that were serviced, including: a number of microphones, handheld and wireless, that were assessed by an audio equipment outlet for functionality and continued use; new First Aid Kits were purchased and existing ones were maintained; replacement bulbs for burnt out lights in the Pioneer Hall lighting system were acquired; twenty-four replacement handles for some of the armed chairs in Hawthorne were obtained from the original supplier, which were installed by BSW; the broken table tennis practice net stand was repaired, and, in August, the piano on the stage was tuned.

In August, we were fortunate to have Jackie Oldhaver attend to McKee, who over three days, with the help of Howard from Jammers, completely serviced the lighting and audio systems in Pioneer Hall and other areas of McKee. Jackie was responsible for the original installation of the system when McKee was built.

The replacement of lounge furniture and curtains was completed in 2023, overseen by the special committee of Fran Schiffner and Debbie Lindsay.

KITCHEN SERVICES REPORT – FRAN SCHIFFNER

We are so fortunate to have Mr. Mom's arrive at McKee this past March. Thank you, Russell! It has been a pleasure to see the Café full of smiling faces enjoying Russell's home cooked fare. With the increased open hours, members and guests can now enjoy breakfast at McKee. We were delighted

to see Mr. Mom's World Catering receive the best Small Business Award presented by the Delta Chamber of Commerce in November 2023, well deserved!

Thank you to all the volunteers who have helped out Russell and his staff make the Café the success it has become as well as a Special thanks to Ben Branscombe and Lin Jones for overseeing the café volunteers and liaising with Russell as needed.

SPECIAL EVENTS REPORT – FRAN SCHIFFNER

The Special Events committee under the direction of Elizabeth Salikin, are a tireless group, from decorating McKee for all the various seasons and Holidays to planning several luncheons and dinners throughout the year. A special thank you to Mr. Mom's for catering most of our events during the past year! I would also like to thank the Ladner Rotary Club for their contribution to our summer BBQ and dance! Thank you all!

2023 special luncheons and dinners included: March Spring Fling Luncheon; April Italian Dinner and Dance evening; June Strawberry Tea; July Barbeque and Dance; September Harvest luncheon; December Christmas luncheon with all the fixings.

The committee is looking forward to another full year of special events for our members and guests.

VOLUNTEER MANAGEMENT REPORT – CAROL PAGE

The Volunteer Management Portfolio was carried out with the assistance of Dani Mageau, Volunteer & Customer Service Coordinator for the City of Delta. Many volunteers were interviewed and trained in various areas throughout McKee.

All volunteers were recognized at a fun Volunteer Appreciation party with "Elvis" as a special thank you by the City in April.

We continue to be very grateful for all of our volunteers and their contributions to McKee

WORKSHOPS REPORT

There were many workshops and Webinars held in 2023 as follows:-

WORKSHOPS & WEBINARS	
ICBC - Enhanced Road Safety	Acting Under a Planned Document
ICBC – Winter Driving	Settling an Estate in BC
Delta Fire Department Emergency Preparedness	Self-Compassion
Delta Police Department – Neighbouring Disputes	Gratitude and Nature
Fraser Health – Advanced Care Planning	Rethinking Happiness

Making a Will	Truth & Reconciliation Video
Tax Clinic	Fraser Health Dietician – Healthy Eating for Older Adults
Alzheimer’s Society – The Who, What, Where and When of Alzheimer’s Disease	OWL Workshop
HUB Cycling – Paul Janzen	Ladner Library – Death Matters
Digital Literacy	Promoting Bone Health
Marcia Bell Interior Design – Downsizing	Shift your Mindset
Mr. Mom’s – Cooking	Rewire your Mind
Snore MD – Sleep Apnea	Feeling Better with Kindness
UVIC – Chronic Pain	Mental Health & Happiness

We will have lots more planned for 2024 so keep your eye on the bulletin boards and the newsletter.

PUBLICITY & ADVERTISING

During 2023 announcements and ads were placed in The Optimist to advertise events being held at McKee. McKee has also renewed their membership with the Ladner Business Association

We also promoted McKee and our activities through Facebook and other social media sites, the McKee website, Coffee News, the City of Delta’s reader board & many posters around town.

SENIORS CENTRE COORDINATOR REPORT

2023 was a successful and collaborative year at McKee Seniors Recreation Centre, between the McKee House Seniors Society Board of Directors, the City of Delta staff and all the volunteers. We are all very dedicated to supporting seniors in the community. It is a pleasure to have a positive and productive working relationship with everyone at McKee, this has and will continue to be a key factor in the success of the McKee community organization.

The year of 2023 was filled with various initiatives and here is a reflection on the accomplishments:

- The implementation of a computer system in 2023 with features such as room bookings, event planning, and online/in-person registration has been a significant step that, greatly enhanced, the efficiency and overall operations of the McKee House Seniors Society.
 - The computer system has improved the overall efficiency in organizing activities and events.
 - A monthly remittance process was created, and great communication was had between the McKee Board of Directors and the City of Delta. Together we created a process that has been efficient and accurate. This has, and continues to be a close working relationship with both the society and the city to streamline processes. This level of accuracy and collaboration is crucial for the smooth financial functioning of an organization.
 - McKee Volunteers and City Cashiers working together to provide joint effort in member services.

- City staff have been able to have professional dialogue with the Society and together created many opportunities for the community.
- Attended monthly McKee board meetings and completed action items.
- Shared the City of Delta programs throughout the year with McKee Society members such as; Delta Seniors Bus program, Snow Angels program, Encouragement in an Envelope, Digital Literacy, Seniors Support Coordinator.
- Provided a monthly Newsletter of Society and City offerings in print and online.
- Hosted McKee Volunteer Appreciation, recognition event in April 2023.
- Supported and assisted in hosting Seniors Week June 2023 with numerous activities and workshop opportunities, including an ice cream social.
- Attended special event meetings with a collaboration of skills and ideas. Together we brought events to life with ticket sales, advertisements, set up needs, clean up, etc.
- Assisted with volunteer training and orientations throughout the year. With also a volunteer First Aid refresher through City of Delta employees.
- Assisted with the facilitation of some great workshops in the centre such as, Circle of Friends with Eva City of Delta Senior Support Coordinator, Life Long Literature, Coffee with a Cop, Emergency Preparedness, ICBC Road Enhanced Road Testing, First Aid workshops, took the board members out for a Christmas meal, and Meet & Mingle with the Kennedy Seniors Society, Board of Directors.
- Provided bus and driver services to the McKee Day Tripper events with the Delta Seniors Bus throughout the community and afar for a majority of the year.
- Connected with local business to initiate a bread program to support McKee members.
- Support the café operations and services.
- The Facility Maintenance Supervisors, along with the building services workers set up the rooms for all activities, special events, and meeting the needs of private and Society rentals through the year. The Facility staff continuously worked on the HVAC system for heating and cooling throughout the centre, and worked in conjunction with the Society with any kitchen maintenance and repairs. Additionally they provided feedback on new furniture and provided suggestions for longevity. The facility maintenance staff also completed carpet cleaning, plumbing, waxing of floors, emergency planning drills and much more in collaboration with the Society Directors.

McKee Seniors Recreation Centre provides a space for members to engage, learn, and create memories. The McKee offerings are essential to the well-being of seniors, and it's clear that the collaboration has led to a caring and efficient operation with a strong sense of community impact.

Thank you McKee Society Board of Directors, volunteers and members for your dedication to McKee. McKee wouldn't be what it is without you all.

To the newly joined board members, a big warm welcome to the McKee family! I look forward to continued growth and collaboration in providing excellence in programming opportunities for the senior's recreation community.

Lisa Porter – A/ Seniors Community Services Supervisor

Dani Mageau – Seniors Centre Coordinator \ Volunteer and Customer Service Coordinator

Sara Sochting – A\ Volunteer and Customer Service Coordinator \ Programmer

Kate Steel - Community Services Manager